

Brookwood Memorial Halls

Registered charity number 304981

Report for the year ending 31st December 2017

The Halls are managed by a Committee constituted under a Deed of Trust dated 20th February 1950 for the benefit of all Brookwood residents. The entirely volunteer Management Committee is appointed each April at the Annual General Meeting. It comprises 4 members elected by qualifying inhabitants and up to 14 members representing recognised Village organisations. A further 6 members may be co-opted by the Management Committee. All Management Committee members serve until the following AGM. The Management Committee throughout the year comprised Mr. J. Thornton (Chairman), Mrs. J. Gable (Secretary), Mr. A. Male (Treasurer), Mrs. M. Cook, Mr. A. Gray, Mr. P. Goold, Ms. L. Norris and Mr C. Greenwood (also voluntary Lettings Agent). Mrs Grimshaw also regularly attended representing Brookwood Art Group. The Hall's banker is the Charities Aid Foundation, West Malling, Kent. We maintained financial reserves throughout the year adequate to remain solvent in case the Halls become unlettable whilst major insured damage is repaired. We review this policy annually.

2017 again saw an increase in our lettings across the range of leisure activities hosted at the Halls. We renovated the Large Hall floor and improved grounds lighting and drainage, and strengthened our financial reserves for upcoming projects to remedy car park drainage and kerbing. The Womens Institute generously funded a replacement Public Address system in the Large Hall. Both Halls saw increased use during the year from our diverse range of regular hirers, whilst we continue to welcome occasional bookings for private and social events, with discounts for charitable and resident hirers. The Small Hall is a popular venue for children's parties. We continue to manage all expenditure closely, whilst ensuring that the Halls remain in good and attractive order, safe for our hirers and their guests. We adhere diligently to all relevant guidance and requirements for our activities and facilities.

The objects of our Trust are to maintain, improve and provide the facilities of the Halls to the benefit of the residents of Brookwood and its immediate vicinity without discrimination. Our volunteer management committee has again delivered on this trust diligently. On your behalf, I thank them for their efforts and I invite other residents to come forward and help to continue our presentation of a safe, well used, accessible and valued village resource.

John Thornton, Chairman
on behalf of the Management Committee, Brookwood Memorial Halls

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