

BROOKWOOD MEMORIAL HALL

RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31/12/10

RECEIPTS AND PAYMENTS FOR YEAR		
	2010	2009
RECEIPTS		
Hire of Halls	15,912.75	18,702.90
Hire of huts	60.00	60.00
Donations (note 1)	44.30	93.15
Bank interest	19.02	59.22
WI donation towards Small Hall Kitchen	2,000.00	
Grant towards windows/floors (note 2)		8,900.00
	18,036.07	27,815.27
PAYMENTS		
Gas	2,677.71	2,814.45
Electricity	1,692.44	1,529.04
Wages	1,776.73	1,195.11
Gardening	1,070.98	1,176.77
Repairs - other	1,064.23	735.76
Cleaning	1,028.25	860.15
Insurance	867.61	927.71
Repairs - electrical & certification	709.03	1,002.11
Rates & water rates	301.92	300.14
Miscellaneous expenses	171.39	144.78
Postages & telephone	76.25	130.97
Small Hall Kitchen	5,235.90	
Replacement chairs	2,496.41	
Tree work	837.00	
Redecorate Large Hall	830.35	
New PA System	752.96	
Large Hall Floor treatment	545.38	
Windows and floor		10,363.73
Water butts		940.91
Fire extinguishers		397.84
	22,134.54	22,519.47
NET OF RECEIPTS AND PAYMENTS	-4,098.47	5,295.80
CASH FUNDS LAST YEAR END	24,439.25	19,143.45
CASH FUNDS THIS YEAR END	20,340.78	24,439.25

ASSETS AND LIABILITIES AS AT YEAR END		
	2010	2009
ASSETS		
Cash at bank and in hand (note 4)	20,340.78	24,439.25
LIABILITIES		
Current liabilities to suppliers	0.00	0.00

Notes

- 1 This includes a donation of £19.30 from the Whist events
- 2 A SITA grant of £8,900 was received towards window replacement of £7,760.29 and floor improvement of £3,496.59.
- 3 The Hall land, buildings, equipment and furniture (values not specified) are owned freehold without encumbrances. Title to the

Signed on behalf of the Management Committee

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John Thornton, Honorary Chairman

3/7/11
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Date

Independent Examiner's report to the Trustees of Brookwood Memorial Hall

I have examined the accounts for the year ended 31.12.10 presented overleaf in accordance with the General Directions published by the Charities Commission. As the Charity's trustees you are responsible for the preparation of the accounts. You have elected for accounts to be prepared on a receipts and payments basis (as allowed under Section 43(2) of the Charities Act 1993) and subject to independent examination (as allowed under Section 43.3 of the Act).

I reviewed the accounting records and compared them to the accounts overleaf. I considered any unusual items or disclosures in the accounts and sought explanations from you as Trustees as I required. My procedures did not provide all the evidence that would be required by an audit. I do not express an opinion on the view given by the accounts. In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the accounting records have not been kept in accordance with the Act, or to believe that the accounts are not in accord with the accounting records or the accounting requirements of the Act. No matter has come to my attention which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Name

4/7/2011
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Date