

SPECIAL CONDITIONS OF HIRE – SUPPLY OF ALCOHOL

The following Special Conditions apply to all hires where alcohol is to be supplied. These Special Conditions supplement the requirements of Woking Borough Council for the supply of alcohol under Temporary Event Notice arrangements. The Notice covers the conditions of the Licensing Act 2003 (mandatory licensing conditions) order 2010. Further information is available from www.homeoffice.gov.uk/publications/alcohol/

The Hirer must ensure that all servers understand the Notice overleaf, must ensure fulfilment of its conditions, and must ensure display of the Notice where customers can see it at the main place of supply.

AS WITNESS to agreement of the Standard and Special Conditions of Hire above,
the hands of the parties hereto:

SIGNED

For the Management Committee of Brookwood Memorial Halls

SIGNED

For the Hirer (this must be the person named at 3 above)

SUPPLY OF ALCOHOL NOTICE

1. Alcohol supplied is always available also in the following **SMALL MEASURES:**
 - Beer or cider – half pint in a plastic cup, glass or similar sized bottle
 - Still wine in a plastic cup or glass – 125ml
 - Gin, rum, vodka or whisky – 25ml or 35ml
2. Alcohol **CANNOT** be served to anyone who looks under 18, without **PROOF** showing:
 - photograph;
 - date of birth; and
 - a holographic marking.

ACCEPTABLE ID includes:

- photo card driving licence;
- passport;
- proof of age card bearing the **PASS** hologram; or
- other forms of ID which meet the **PROOF** criteria.

Children 16 or 17 years old may be served beer, wine or cider to be drunk with a table meal with an adult, at discretion of the licensee.

3. **FREE** tap water is always available here on request.
4. Alcohol **CANNOT** be provided in a manner which encourages excessive or rapid drinking.
5. Alcohol and glass cups or bottles must not be taken **OUTSIDE**.

This notice must be displayed to customers and explained to servers whilst alcohol is supplied.

This notice reflects licensing conditions associated with hire of the Hall, and

The Hirer must ensure fulfilment and display whenever alcohol is served.

Issued as policy by Brookwood Memorial Hall Management Committee October 2010.